Translation Request form

Do you need your documents translated by a Certified Translator?

We can translate your documents written in English into the following languages:

Albanian  
Amharic  
Arabic  
Bengali  
Bosnian  
Bulgarian  
Burmese  
Catalan  
Chinese (Simplified)  
Chinese (Traditional)  
Creole  
Croatian  
Czech  
Danish  
Dutch  
Estonian  
Farsi  
Finnish  
French  
French (Canadian)  
Georgian  
German  
Greek  
Gujarati  
Hebrew  
Hindi  
Hungarian  
Indonesian  
Irish  
Italian  
Japanese  
Kannada  
Kanuri  
Korean  
Latin  
Latvian  
Lithuanian  
Macedonian  
Malay  
Maltese  
Marathi  
Nepali  
Norwegian  
Persian  
Polish  
Portuguese (Brazil)  
Portuguese (Portugal)  
Punjabi  
Russian  
Serbian  
Slovak  
Slovenian  
Somali  
Spanish  
Swedish  
Tagalog  
Tajik  
Thai  
Turkish  
Ukrainian  
Urdu  
Uzbek  
Vietnamese

Please translate my document(s) into the following language: ____________________________

☑ Yes, I have counted the words on my document(s) and understand the cost for the translation service (see below).

☑ Yes, I understand that the State apostille or certificate will also be translated. The cost for each is $95.

Your Name: ____________________________________________ Company Name (Optional): __________________________

Phone Number: __________________________ Email Address (Print Clearly): __________________________

Processing time: 1-3 business days (excluding: Saturday, Sunday, & Major Holidays). If translating your documents takes longer than three business days, we will contact you with an update. Your documents will be submitted for translation once we have authenticated your original documents through the County (if required), State, and/or U.S. Federal Government office. We will then ship your original authenticated documents back to you by FedEx or UPS once they have been translated. The translation itself is not apostilled. Once your translation has been completed, you will receive your translated documents by e-mail so please clearly print your email address above. Every translation request form must also include the credit card authorization form.

Cost: $95 for up to 250 words or less, one-sided, and on a standard 8.5" x 11" dimension page or smaller. Each page is counted individually and it is not based on a cumulative total. Any excess over 250 words per page (one-sided), will be billed an additional $95 per 250 words per page one-sided. The cost for the translation service will be billed separately from the apostille or document certification service (You will see two charges on your credit card statement).

Note: Documents you obtain from the County, Court, State and/or U.S. Federal Government office must first be apostilled or certified through the County, State, or U.S. Federal Government office before they can be translated. Our translators are not international lawyers or representatives of other countries. They do not know the laws of other countries or the specific requirements of the Embassy or Consulate offices. The translator’s responsibility is to only translate your documents into the language you choose above. The translation will not be notarized nor will it be printed on any special paper. The translation itself will not be apostilled. Difficult to read documents cannot be translated. Once the translation is complete, it will be emailed to you. The cover letter of the translation will be written in English. The translation will not delay the processing of your original documents as they will be shipped back to you by FedEx or UPS once it is done. There are no refunds for the translation service but we will do our best to fix your translation if any errors are found.